

Current CCSU Course Repeat Policy:

Students may repeat any course during their tenure at CCSU. The total number of credits that students may repeat, however, is limited to 17 credits, **and no course may be repeated more than once without approval of the chair of the department offering the course. The most recent course grade and credit will be applied to the GPA and degree requirements.** All grades will appear on the student's transcript. This policy applies to undergraduate students for courses repeated at CCSU beginning with the Fall 2003 semester. Some academic departments may require students to retake certain prerequisite courses if there is an extended time lapse between the completion of that prerequisite course and enrollment in subsequent courses. Students should check with the individual departments for time limits on prerequisite courses. Students who must retake prerequisite courses have two options:

1. Students may retake the course and replace their previous grade. Credits for the retake will be applied against the limit of 17 authorized repeat credits.
2. Students may audit the course and retain the existing grade. The 17 authorized repeat credits will not be affected. Students taking this option should be aware that individual academic departments might place special requirements on the auditing of courses. Students must complete an audit request form within the required time frame at the beginning of the semester in which a course is audited.

Proposed CCSU Policy Change:

Students may repeat any course during their tenure at CCSU. The total number of credits that students may repeat, however, is limited to 17 credits. **The chairperson of the department offering the course may prohibit a student from repeating a course more than once. The highest of the grades earned will be applied to the GPA and degree requirements and credits will only be earned once.** All grades will appear on the student's transcript. This policy applies to undergraduate students for courses repeated at CCSU beginning with the **Fall 2023 semester**. Some academic departments may require students to retake certain prerequisite courses if there is an extended time lapse between the completion of that prerequisite course and enrollment in subsequent courses. Students should check with the individual departments for time limits on prerequisite courses. Students who must retake prerequisite courses have two options:

1. Students may retake the course and replace their previous grade. Credits for the retake will be applied against the limit of 17 authorized repeat credits.
2. Students may audit the course and retain the existing grade. The 17 authorized repeat credits will not be affected. Students taking this option should be aware that individual academic departments might place special requirements on the auditing of courses. Students must complete an audit request form within the required time frame at the beginning of the semester in which a course is audited.

Rationale:

1. **Reflects Current Practice in Allowing Repeats** – In practice, it has been nearly impossible to require a student to get the chair's approval before repeating a course. As a result, the longstanding practice has been for chairs to be able to prohibit a student from continuing to repeat a course. This codifies that process.

2. **Standardization across the CSUs** – The other CSUs – SCSU, ECSU, and WSCU – allow students to keep their highest grade. We are the only institution that does not. Students who transfer to us from these institutions may be confused about how our policy affects them.
3. **Potential of Removal of Credits Earned** – By accepting only the last grade earned, we could be removing credits earned toward degree requirements if they perform less satisfactory when repeating the course. Their attempt to improve their grade should not negate that they did initially complete the requirements successfully.
4. **Chilling Effect on Repeating Courses** – Students may be well served by repeating a course to improve their grade. This might help them with their probation status, qualification for a scholarship or program, etc. They may, however, be too anxious about the negative risk of doing so.

ECSU Course Repeat Policy

- An undergraduate course in which a student earned a grade of C or higher cannot be repeated for a letter grade. It can only be audited.
- If the student earned a C-, D+, D, F, CR or NC in a course, the student can repeat the course for a letter grade but cannot place it on credit/no credit.
- The following rules apply to each of the first three different courses repeated for a first time:
 - If the first grade was C-, D+, D, or F, then **the higher of the two grades earned in the repeated course will be calculated in the grade point average, and credits will be earned only once.**
 - If the course was placed on credit/no credit when taken the first time, then the letter grade earned from the repeat will be calculated in the grade point average, and credits will be earned only once.
 - Grades earned in subsequent course repeats, whether they pertain to courses repeated once already or courses repeated for the first time, will be calculated in the grade point average. However, no course may be counted more than once toward the credits needed for a degree.
 - The transcript will show all grades earned, both those calculated in the grade point average and those not calculated.

SCSU Course Repeat Policy

Students are strongly encouraged to meet with their academic advisor before pursuing a replacement grade. Replacement may be pursued only once per course and only for a total of five courses. The first five courses repeated will be the ones for which the grade will be replaced automatically. **Both grades will appear on the student's transcript, but only the higher of the two course grades will be used to calculate the student's University GPA. The student shall receive credit for the course only once.**

A student may retake a course for a different grade by registering for the course again in a subsequent term. Students may not utilize grade replacement for a course taken as Pass/Fail. If the student receives the same grade in both semesters, the new grade received will be used to calculate the current semester's GPA, the old grade in the older term will not be used for GPA calculations. If a course taken as a writing-intensive "W" course is retaken without a "W" designation, the higher of the two course grades will be used to calculate the student's University GPA. The original "W" may still be used to fulfill a "W" requirement, as long as the student received a passing grade for the "W" course.

Once awarded a degree, a student may not go back and grade replace individual courses within that program. Please note that some programs at Southern may require that all grades be used to calculate the student's program GPA for admission or certification purposes.

WCSU Course Repeat Policy

Students are permitted to repeat most courses at Western, however, credit is granted only once toward graduation unless specifically noted in the course description (e.g., ENG 376). For up to the first seventeen (17) academic credits of repeated courses, **the highest grade attained by the student will be substituted for the lower grade(s) for the purpose of calculating the student's grade point average (GPA)**. Although the lower grade received in the repeated course will not be calculated in the GPA, it will remain visible on the student's official University transcript. If a student repeats courses beyond the seventeen (17) academic credit limitation, the multiple grades attained for the repeated course(s) shall be used in the calculation of the student's GPA. This policy applies to undergraduate courses completed at WCSU only, and may be applied only if the course is repeated after Fall 2008.

Repeating any course taken in a previous semester may affect certain federal and state benefits, various financial aid programs, loans, scholarships and social security benefits, in addition to athletic eligibility and veteran's benefits. Satisfactory Academic Progress (SAP) requirements must be met for continued financial aid eligibility. See the Office of Financial Aid and Student Employment section of the catalog for the Satisfactory Academic Progress Policy.

Any course designated as X98 (Faculty-Developed Study) or X99 (Student Independent Study) is excluded from this policy. Special Topics classes are also excluded. Students are encouraged to consult with their academic adviser before repeating a course. Education majors and post-baccalaureate certification students should refer to the Education Department for information regarding the repeating of courses as this policy may affect eligibility for certification.

The Repeat Policy Request Form must be in to the Registrar's Office by the end of the sixth week of classes.